

## Audit Committee Work Plan 2017 - 2018

This is an outline plan to facilitate forward planning of reports to the Audit Committee

Date	Report Designation	Lead Service	Regularity of occurrence/ consideration	Date of Reports to Committee Services	Additional Comment
Friday 24 March 2017					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	1 March 2017	
	Internal Audit Reports	Chief Internal Auditor	Quarterly	1 March 2017	
	External & Internal Audit Report Follow Up 2016 – 2017	Chief Internal Auditor	Quarterly	1 March 2017	
	Annual Audit Plan 2017 - 2018	Chief Internal Auditor	Annual	1 March 2017	
	Strategic Risk Assurance Mapping	Grant Thornton Audit Partners	Annual		
	External Audit Plan 2017/18	External Auditors	Annual	1 March 2017	
	Financial Statements Timetable 2016/17	Head of Strategic Finance	Annual	1 March 2017	
June 2017					
	Review of Code of Corporate Governance	Head of Strategic Finance and Executive Director – Customer Services	Annual		
	Internal Audit - Annual Report 2016/17	Chief Internal Auditor	Annual		
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly		

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	Internal Audit Reports to Audit Committee 2016/17	Chief Internal Auditor	Quarterly		
	External & Internal Audit Report Follow up 2015/16	Chief Internal Auditor	Quarterly		
	Audit Committee Annual Report 2015/16	Chair Audit Committee	Annual		
	Unaudited Financial Accounts	Head of Strategic Finance	Annual		
	External Audit Reports	External Auditors	Quarterly		
	Risk Management and Audit	Chief Executive	Annual		
	Local Scrutiny Plan 2016/17 – Audit Scotland	Head of Strategic Finance	One off report		
	Audit Committee Development: Action Plan	Vice-Chair Audit Committee	Quarterly		
September 2017					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly		
	Internal Audit Reports to Audit Committee 2016/17	Chief Internal Auditor	Quarterly		
	External & Internal Audit Report Follow Up 2016/17	Chief Internal Auditor	Quarterly		
	National Fraud Initiative in Scotland	Chief Internal Auditor	Biannual		
	Treasury Management Assurance Report	Head of Strategic Finance	Annual		
	Audited Financial Accounts	Head of Strategic Finance	Annual		
	External Audit Annual	External Auditors	Annual		

## Audit Committee Work Plan 2017 - 2018

	Report				
	Review of Community Planning Partnership Governance	Executive Director - Community Services	Annual		
	Performance Management Reporting Update 2016	Executive Director - Customer Services	Annual		
December 2017					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly		
	Internal Audit Reports to Audit Committee 2016/17	Chief Internal Auditor	Quarterly		
	External & Internal Audit Report Follow – Up 2016/17	Chief Internal Auditor	Quarterly		
	Draft Annual Audit Plan 2017/18	Chief Internal Auditor	Annual		
	Risk Management Overview	Head of Strategic Finance	Annual		
	VAT Update Report	Head of Strategic Finance	Annual		
	Audit Committee Development Plan	Vice-Chair Audit Committee	Quarterly		
Future Reports – dates to be determined					
	Risk Management	Grant Thornton Audit Partners	Annual		